

PERSONAL RECORD

Name Noël, Jacqueline
Tacoma, Wash

Permanent Address
3020 N. Alder St.

Age at entering School
29

Personality
Dress In good taste
Manner Has poise, ease, unfailing sense of fitness
Presence of bright look
Voice Cultured

Health: disabilities Fair

Church affiliations
Protestant Episcopal

Previous education
Educated by private teachers
added - Russian

Previous experience and advantages
Clerk in Pierce Co.
Engineer's office
Has travelled & had much social life

STUDENT'S RECORD

Class or Classes 1913

Normal course

Entering average, 1st year

Final " " "

Entering average, 2nd year

Final " " "

Languages

French without German without

Latin Greek

Spanish Italian

Other languages

Typewriting and shorthand
Yes

Class-room record in

Cataloguing A

Subj. headings B

Classification B

Reference A

Library economy

Theoretical A

Practical A+

Practical work. Report of

Cataloguing Dept. A in everything

Reference Dept. Good worker

Art-Reference Dept. Bright enthusiastic interested

Circulating Dept. Excellent, accurate careful neat

Reading Room A

Children's Room Very good worker attraction personality, could do c.w. but don't care to except wadentally
Applied Science Dept.

Qualities shown during course:
scale (1-5)

Accuracy Good

Aesthetic perception Good

Bibliographical instinct Good

Business ability Should expect

Capacity for development Yes

Dispatch

Energy

Enthusiasm

Executive ability Yes

Industry

Instinct of research Yes

Judgment Very good

Literary taste Excellent

Neatness Very neat

Perseverance

Power of expression in

Speaking Excellent in class possible

Writing "

Quick perceptions Very

Resourcefulness

Scope of reading Unusually wide

Self-confidence

Self-control Good

Self-possession Good

Self-reliance Good

Sympathy

System

Tact Has social experience

Thoroughness

GRADUATE'S RECORD

Member of Graduates' Association: Yes

Year of joining 1913

Positions taken, with dates and salary:

Jan 13 Libr. Le Grand, Ore. \$75

July '14 Ref. Assnt

Tacoma P. L. \$

Nov. '16 1st asst. Ref. Dept. \$75

'18 " Circ. Dept.

Portland, P. L. \$

Nov. '19 Acting Ref. Libr. \$380

" '22 Head of a Dept. \$1800

(Combined salary) \$2340

Feb. 24 Libr. Tacoma P. L. \$2700

Oct. '25 " " Jan. 1, '26 \$3600

Oct. '34 " " 2850

Oct. '37 " " \$3372

Offices held in library organizations:

Ex. Com. Washington Library Assoc.

Can be recommended for

Cannot be recommended for

Pratt Institute

Brooklyn, N. Y.

SPECIAL FORM—(Confidential).

Date, May 9, 1912.

Name, Jacqueline Noël

Permanent Address, 3020 N. Alder St.,
Tacoma, Wash

1. Age, 29 Health, Good
2. Have you defective sight, hearing or speech? No
or any other defect, such as lameness? No
3. Are you attending school? No If so, where?

4. State education; give schools and years; if a graduate, give degrees, and dates of graduation.

Mainly by private teachers. Tacoma High School 3 yrs.
1895-98. English History & Literature 4th yr. 1899. French with tutor.

5. Have you studied since leaving School? If so, please state subjects and amount of work done?

French, 1 yr. German 2 yrs. University Ext. Course in
Borrowing. Normal School work in English Literature
and American History. Various lecture courses.

6. What have been the character and extent of your reading?

General: especially history poetry and such
reading as is usually required for college entrance, etc.

(OVER.)

(With or without dictionary?)

7. Do you read German? *Yes. Ordinary German without dic.*
 (~~With~~ without dictionary?) (With or without dictionary?)

French? *Yes* Latin? *at present would need review*
 Have studied Latin? *Yes*

Specify any other language that you read, _____

8. Have you had experience

{	1. as teacher _____
	2. in business? <i>Yes</i>
	3. as stenographer or typewriter? <i>Yes</i>

9. If so, please state extent of experience.

I am, at present clerk in the Pierce County Engineer's Office. Making card index of county roads, keeping office books, writing specifications, etc.

10. Have you had any experience in library work? *No*

11. If so, where, for how long, and in what capacity?

I first became interested in library work through taking charge of a Sunday-school library.

12. Have you any prospect of a position? *No*

13. Could you, and would you, if fitted for a position, take one in any part of the United States? *Yes*

14. It is absolutely necessary to give up all your time to the course during one year; are you ready to do this? *Yes*

Could you take also the advanced course? *Yes*

May 2, 1912.

Mr. F. F. Hopper,
Tacoma Public Library,
Tacoma, Wash.

My dear Mr. Hopper:-

We have had no application from Miss Noel, and should you see her again I wish you would suggest to her the advisability of making one. As the time is growing so near I am enclosing to you an application blank and a consent blank. If you would be so kind as to give Miss Noel the former and ask Miss Porter to sign the latter, I would be much obliged. It will be entirely satisfactory to have the examination conducted by Miss Porter.

The plans have gone through satisfactorily, and we hope to begin operations in September. Miss Hopkins, whom you remember at Pittsburgh and who has taught very successfully at Drexel for the last three years, is to have charge of the course.

Very cordially yours,

TACOMA PUBLIC LIBRARY
FRANKLIN F. HOPPER
LIBRARIAN

TACOMA, WASHINGTON, April 27, 1912.

Miss Josephine A. Rathbone,
Vice Director,
School of Library Science,
Pratt Institute,
Brooklyn, N. Y.

My dear Miss Rathbone:-

Miss Carson, our children's librarian, is away so I cannot talk to her about the suggestion of employing someone who would make a specialty of story telling. It seems hardly likely that between Seattle and Tacoma we could keep her busy, or that we could afford to, and I doubt very much if it would be possible to include Portland in her route, if she made our two libraries here on the Sound her chief places for work. Conversely, if she should make Portland her headquarters, it does not seem feasible to do work here. Tacoma and Portland are five hours apart, and Seattle and Portland nearly seven hours. I should like, however, to have some idea as to what she would be likely to charge for such work. I judge from what you say that she expects to take a library course next year, and possibly she would not be ready to undertake her work until the year after. It is possible by that time we might be able to pay a fair sum for such work. I know we could not.

Miss Jacqueline Noel, of Tacoma, told me yesterday that she was going to try your examinations in June, and asked me if I would conduct the examinations here. I suppose you

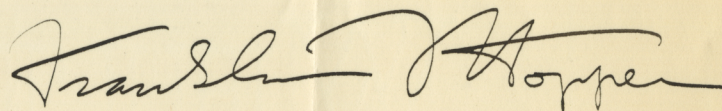
Miss J.A.R.

April 27, 1912.

had written to her about that. As I expect to go east late in May, I myself shall not be here then, so it would be necessary for some other member of the staff to conduct the examination. This of course is perfectly feasible, and if you would care to have Miss Annabel Porter, head of the loan department, conduct the examination I will make the necessary arrangements. If, however, it seems best for you not to send the papers here, since there would be no one from our school to conduct the examination, I will suggest to Miss Noel that she take the examination in Seattle, that is if you expect to have the papers sent there too.

Your plan for the new course in connection with the Brooklyn Public Library looks good to me, and I surely hope that it will be put through.

Cordially yours,

A handwritten signature in cursive script, appearing to read "Franklin D. Stoppard". The signature is written in dark ink and is positioned below the typed text "Cordially yours,".

April 17, 1912.

Mr. F. F. Hopper,
Tacoma Public Library,
Tacoma, Wash.


My dear Mr. Hopper:-

I had a talk to-day with a very interesting woman who has had a good deal of experience in story-telling, and who is rather planning to come into library work with the view of making a specialty of story-telling. She has been a traveling secretary of the Y. W. C. A., along the coast, and is anxious to establish herself in your vicinity. She inquired whether there would be any likelihood of her being able to establish story-telling in two or three neighboring libraries, in case no one library cared to employ a person's whole time in that line. I told her that I would write to you and Mr. Jennings and Miss Isom and see whether the plan appeared to you at all practical. She wishes to take a regular library course so as to relate her story-telling directly to library work.

Miss Johnson is doing thoroughly satisfactory work. She has just refused a very good offer in New York because she does not wish to give up the idea of returning to the coast in the near future.

What do you think of the plan for our new course, as outlined in the last number of "Public Libraries"? The negotiations with the Brooklyn Public Library are not absolutely complete yet and a hitch may occur which may throw the whole thing out, but I hope not.

Very cordially yours,



Replying to the mention

I have known
Miss Noel and her family for
several years. She is the daughter
of a Naval officer and is connected
with some of the most prominent
families in New Jersey. She has
been reared in an atmosphere of
refinement and culture and
I imagine her tastes and inclinations
peculiarly fit her for this profession.
She enters upon this work not as
a means of livelihood but from
her love of books.

Respectfully Yours

J. A. Donnell

Tacoma Wash
May the twelfth
Nineteen twelve

PRATT INSTITUTE LIBRARY SCHOOL
BROOKLYN, N.Y.

MARY W. PLUMMER,
DIRECTOR

May 15, 1912.

Mr. Gunlogsen,
3009 N. 31st St.,
Tacoma, Wash.

Dear Sir:-

Miss Jacqueline Noël of Tacoma has referred us to you for information as to her character, standing, and ability, with a view to entering our Library School.

Will you kindly tell us if you would consider her fitted to undertake this work, requiring, as it does, accuracy, method, and judgment, in addition to a good general education and wide reading? And will you also frankly mention anything that may seem to you likely to be a drawback to her success?

Please reply on the following page, and oblige,

Yours very truly,

Josephine A. Rathbone,
Vice-Director.

D

Tacoma, Wash. May 21, 1912
3009 No 37th Street

Miss Josephine A. Rathbone, Vice Director,
Klatt-Institute Library School, Brooklyn.
(N. Y.)

Dear Madam: In reply to your inquiry concerning Miss Jacqueline Noël's standing, and her fitness for entering your Library School, I respectfully submit to your kind attention, that I have known Miss Noël several years ago, when she still was a student of the Tacoma High School. Miss Noël boasts of an American ancestry that, certainly, has distinguished itself in American literature; and I venture to maintain that, indeed, Library Research, and the study of General Literature must be said to mark Miss Noël's, probably, inherited intellectual tendency.

This, exclusively, commercial and industrial City of Tacoma is, admittedly, a rather unfavorable place of residence for young persons of Miss Noël's specific mentality;

and yet, even here, in her present office-work, since she left the Tacoma High School, Miss Noël, has had ample opportunity for displaying her solid qualities of accuracy, method and judgment. All her spare hours have been devoted to extensive readings, particularly, in English literature, while, during the last ten months, I myself, have had the honor of directing her German and French readings.

And thus, dear Madam, in conscience, I am utterly unable to think of any drawback to Miss Noël's success as efficient Library worker. I have the honor of remaining,
dear Madam,

Yours most respectfully,
St. H. Lunjogren,
(Teacher of Sanskrit, of ancient and modern languages, and literatures). —

PRATT INSTITUTE
BROOKLYN, N. Y.

SCHOOL OF LIBRARY SCIENCE
JOSEPHINE ADAMS RATHBONE, VICE-DIRECTOR

May 29, 1912.

My dear Miss Porter:-

In accordance with your kind consent to conduct the examination of *Miss Jacqueline Voël* for admission to our Library School, Class of 1912-1913, I send you herewith the questions for this examination and would ask you to hold it on June 7th, the History and the French test from 9 a.m. to 1 p.m. and the General Literature and General Information and the German test from 2 to 6 p.m. Will you kindly see -

- 1: that the candidate takes the examination at these two sittings (not seeing the second paper until two o'clock)?
- 2: that she does not consult any books of reference nor hold communication with anyone regarding the subject matter of the questions?
- 3: that she signs the form of affirmation attached to the examination questions, and that it is returned to us with her papers?
- 4: that her paper and our questions are mailed to us on the day of the examination?

As this is a favor to the candidate rather than to the School, we have been in the habit of leaving it to the applicant to arrange the matter of an examination fee with the examining librarian.

Will you also kindly tell us something as to the personality of the candidate? Is she such a person as you would care to have for an assistant in your own library? As you can easily see, we are at a great disadvantage in having to accept people at a distance merely on the strength of their examination papers, and we should regard it as a great favor to ourselves and to the libraries to which we may send assistants if you would notify us of anything that would, in your judgment, incapacitate the applicant for good library work. Any information of this kind will be gratefully received and will be considered strictly confidential.

Sincerely yours,

Josephine Adams Rathbone
Vice-Director.

359 W. 26th St., N. Y.
My dear Miss Rathbone

Miss Porter forwarded this to me to answer. I do not know Miss Voël very well, but she belongs to a fine family, recently French. She has had considerable social experience, is an attractive girl of a good bit of culture, I judge. Her manner savors of affectation & consequently the impression she would make on the library public is a bit dubious, but her friends say that there is really no affectation at all. If she develops as I think she will, I should like her.
J. Hopper

Noel, Jacqueline

1913

Tacoma Public Library Tacoma,³ Washington

Salary: 1942: \$3600. 1943: \$3900

1790k.

Retired Jan. 1, 1947

Please fill out:

Name: Noel, Jacqueline

Class: 1913

I. Present address: (one you wish the School to use)

Tacoma Public Library, Tacoma, Washington

II. Present position: (Name of library and position held)

Tacoma Public Library Librarian

III. Salary: (Present and prospective)

1942 \$3600.00 1943 \$3900.00

IV. Degrees held: (Fill in, if working for one also)

V. Type of work you prefer: (cataloging, reference, children's, etc.)

Administration etc.

VI. Library you prefer: (college, public, business, etc. Geographical

limitations?) Public

VII. Willing to do part-time teaching? (List subjects you teach)

VIII. Do you want to make a change at this time?

No

Best wishes for 1943

Jacqueline Noel

Treasurer, Graduates Association
Pratt Institute Library School
Brooklyn 5, New York.

Dear Madam -

Your notice of dues
payable to the Association and the
29th handbook were forwarded to
me at about the same time and
I read in the handbook that I
could become a life member on
payment of \$10.00 so at this
rather late date I am enclosing

my check for \$10.00.

H14 ✓

I retired from active library work as Librarian of the Tacoma Public Library, Tacoma, Washington on January 1, 1947. My permanent home address now is

(Miss) Jacqueline Noel
3020 North Alder Street
Tacoma 7, Wash.

1913

May 9, 1947

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